

Hardisty Lake United Church Camp

Box 603

Hardisty, Alberta, T0B 1V0

hlucc@yahoo.com



Summer Camp Director - Job Description

The Camp Director is responsible for overseeing all aspects of camp and acts as the liaison between the Board of Directors and the summer camping program;

The Summer Camp Director will;

- assist in the coordination of staff and volunteers;
- oversee program planning, sessions, activities,
- oversee all staff and camper physical and mental welfare.
- ensure that safety measures, procedures, and policies are followed;
- assist in the presentation of staff training times;
- designate cabin assignments for staff and campers
- will attend Board meetings and prepare reports as requested/needed by the Board of Directors.
- be familiar with camp emergency procedures, will respect and comply with all camp policies and procedures and will ensure that regular practices are completed by staff for emergency procedures.
- be responsible for the supervision and discipline of all staff and campers.
- be an enthusiastic participant in camp activities -- leading campers by example.

The Camp Director is directly responsible, via a designated Board Liaison, to the Board of Hardisty Lake United Church Camp.

All staff who work at a camp enjoy working with children and youth ages 6-17. Staff are enthusiastic and excited facilitators of a safe and fun summer camp for all participants. This position is deemed to be a level 1 risk assessment with a high level of responsibility and authority for the safety and well-being of campers. All staff promote a Christian community, based on United Church belief, in which we are all treated with respect to make each camp experience a unique and fulfilling one for all participants.

Qualifications:

- the applicant should have a degree in relevant field of study or an equivalent number of years post high school completion
- Standard First Aid certification
- Current Level 2 police check
- Social Services Intervention Check
- will be available for all camps and training sessions

Remuneration:

- \$750.00 per week minimum includes room and board (up to 4 weeks)
- Applications may be submitted at any time.
Positions will be filled with suitable applicants as applications are received.

Application forms may be found at:

www.hardistylakeunitedchurchcamp.com

